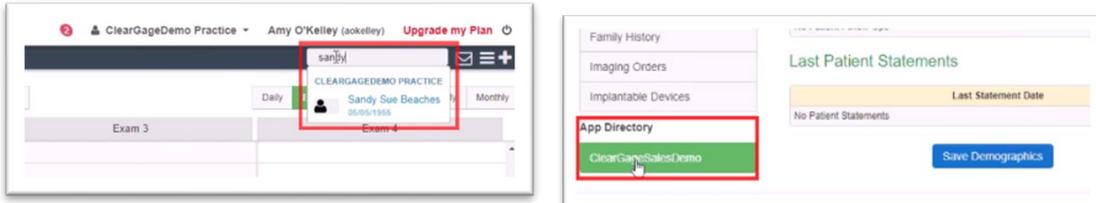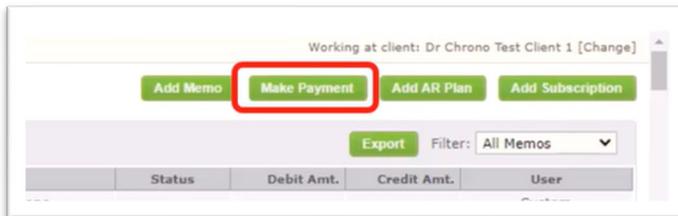# CLEARGAGE

DrChrono Taking a One-Time Payment

If a patient does not want to make a payment using the ClearGage patient portal, the practice can assist with taking the payment.

1. Locate the patient in DrChrono and Click the ClearGage App directory button to launch ClearGage.

Note: Once in the ClearGage iFrame, you will see the event titled "Imported new balance from DrChrono"

2. Select Make Payment

3. Enter the Amount

4. Select the payment plan ID

5. Enter the payment Method
Note: You will need to enter a new method if there is not an existing profile

![CLEARGAGE logo]

6. Click Continue

7. Review the payment information and click Submit

8. If the payment is approved, you can print or email a receipt